

Usability Shortcuts/Timesavers

Zend Studio Client supports a number of timesaving features to streamline the editing process. A short description of each follows.

To maximize the Editing window:

When the Editing window and the secondary windows are all open, press **Esc**

To "restore down" the Editing window and open all secondary windows:

When the Editing window is maximized and the secondary windows are all closed, press **Shift + Esc**

To Convert to All Uppercase:

In the Editing window, select the text to convert and press **CTRL+U**.

To Convert to All Lowercase:

In the Editing window, select the text to convert and press **CTRL+L**.

To Duplicate a line:

In the Editing window, select the text to duplicate and press **CTRL+D**.

To Erase a line:

In the Editing window, select the text to erase and press **CTRL+E**.

To Indent multiple lines:

In the Editing window, select as many lines of code as you like. Then press **Tab** The entire segment will be indented by a tab. (To remove the indent, select the lines and press **Shift Tab**)

Note The shortcut keys for these conversions can be changed in the [Keymap Tab](#). CTRL+U and CTRL+L are the defaults.